STANDARD FORM NO. 64

Sanitized - Approved For Release : CIA-RDP54-00177A000200120029-8

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Building Maintenance and Utilities DATE: 1 July 1953

FROM : Acting Chief, Telephone Section

SUBJECT: Monthly Report

1. Noted hereon are charges for services rendered by the Chesapeake and Potomac Telephone Company and the American Telephone and Telegraph Company.

		May 1953	May 1952
a.	Rental and Service Costs		
(1)	Switchboard - EX 3-6115.....	$ 23,739.	$ 29,978.
(2)	Private, Unlisted Lines.....	1,205.	1,089.
(3)	Teletype, Leased Lines, TWX.....	1,622.	1,377.
(4)	Miscellaneous.....	1,286.	320.
(5)	Premium Overtime.....	0.	0.
	Total.....	$ 27,852.	$ 32,764.
b.	Toll Charges		
(1)	Switchboard - EX 3-6115.....	$ 5,283.	$ 5,776.
(2)	Private, Unlisted Lines.....	2,585.	2,815.
(3)	TWX.....	165.	212.
	Total.....	$ 8,033.	$ 8,803.
c.	Outside Local Calls		
(1)	Number.....	138,995	176,761
(2)	Cost.....	*$ 4,867.	$ 6,789.
	* Included in paragraph 1 a (1).		
d.	Rental Increase or Decrease, EX 3-6115.....	+$ 77.	+$ 605.

2. Additional information pertinent to the operation of this Office is submitted hereon.

		June 1953	June 1952
a.	Switchboard Capacity.....	3,200	3,200
b.	Lines Working.....	2,984	2,748
c.	Lines Available.....	216	452
d.	Private, Unlisted Lines.....	111	110
e.	Requisitions Issued.....	68	93

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3. Listed below are estimated costs for services to be rendered.

		July 1953	July 1952
a.	Rental and Service Costs.....	$ 25,000.	$ 22,000.
b.	Toll Charges.....	9,000.	9,000.
c.	Private, Unlisted Lines.....	1,500.	1,500.
d.	Teletype, Leased Lines, TWX.....	2,000.	2,000.
e.	Miscellaneous.....	1,000.	500.
	Total.....	$ 38,500.	$ 35,000.

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